



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

## Meeting Minutes

### **#1 Call to Order/Welcome**

The Regular Meeting of the First Things First Santa Cruz Regional Partnership Council was held on Monday February 04, 2013 at the A. J. Mitchell Elementary School, Conference Room, 855 N. Bautista Drive, Nogales, Arizona 85621. Chair William Kirkpatrick welcomed everyone and called the meeting to order at 3:35 p.m. He thanked Dr. Molly Alcaraz, Principal of A.J. Mitchell Elementary School for assisting with the meeting space, Senior Director Erin Lyons for attending and welcomed First Things First CEO, Rhian Evans Allvin. He asked each member to introduce themselves, identifying their seat and length of service.

### **Members Present**

Chair William Kirkpatrick, Vice-Chair Karen Woodford, Lee Vellom, Danna Gallardo, and Veronica Santillo

### **Members Attending Telephonically**

Dr. Melisa Lunderville and Anna Lepa

### **Members Absent**

Renee Travers-Huerta

### **#2 Approval of Minutes**

Chair Kirkpatrick directed everyone to the draft of the minutes of January 07, 2013 and asked if there was a motion to approve. Member Vellom so moved, Member Gallardo seconded the motion, motion carried.

### **#3 Call to the Public**

Renee Hartje, Program Manager, Project "Me Too!" of Easter Seals Blake Foundation spoke again of the availability of the statewide Technical and Educational Workshop training. She provided a brochure on the program.

### **#4 First Things First Updates and Discussion with CEO Rhian Evans Allvin**

Rhian Evans Allvin presented Chair Bill Kirkpatrick with his one year pin and certificate. She advised the Regional Council that their Regional Director Padilla had done an excellent job presenting their 2014 Funding Plan to the State Board in January. She provided updates on several topics. First Things First has partnered with the State Superintendent of Schools and the Virginia Piper Trust on the Kindergarten Entry Assessment. This tool will eventually assist Kinder teachers in know where a child is developmentally.

She explained that working with the National Advisory Panel, which replaced the Longitudinal Study, has proved to be very beneficial. It has allowed the various regions to maintain their own unique identifying data.

The Task Force on Public Private Partnerships is examining what opportunities there may be to obtain financial support from businesses and federal organizations.

She also spoke of the Regional Boundary Task Force who meet by statute to revisit regional boundaries. Thus far all existing boundaries will remain.

Additionally, she advised that the state legislature provided 9 million dollars for the Child Care subsidy. Currently 7500 children are on the wait list for assistance.

As an organizational update, she was pleased to announce that carry-forwards are decreasing. Currently we are achieving 80% in expenditures. She also acknowledged all of the excellent work being done in system building.

Questions were asked and answered.

**#5 Discussion and Possible Action: Selection of 2014 Needs & Assets Vendor**

Regional Director Padilla explained that little change should be expected from the 2012 to the 2014 Needs and Assets Report. The vendor list is unchanged. The University of Arizona Norton School of Business prepared the 2012 report and they may be able to add additional detail to the next report. That can be discussed after the approval of a vendor. The other potential vendor is Donelson Group, but they feel the 2012 Report is very good. Chair Kirkpatrick made a motion that the Santa Cruz Regional Partnership Council approve the University of Arizona as the vendor for the 2014 Needs and Assets Report. Member Gallardo seconded the motion, no discussion. Motion carried.

**#6 Regional Director's Report**

Regional Director Padilla referred everyone to the provided Expenditure Report, he explained that everyone was on pace for their expenditures. He then turned to the Community Event Update sheet and went by point to provide the status for the February 9<sup>th</sup> event. He then summarized the 2014 Funding Plan clarifying that they chose to increase the number of Quality First Centers from 1 to 3. Notification and announcement of the 2 centers will occur during the August-October 2013 window.

Renewals will begin in March 2013, 4 strategies will be up for renewal: Home Visiting, Recruitment into the Field, Oral Health and the Family Resource Centers. Both Chair Kirkpatrick and Vice-Chair Woodford will be attending the Chair/Vice Chair meeting on February 7<sup>th</sup> in Phoenix. On March 6<sup>th</sup> from 9 am to noon, there will a meeting in Tucson for all the South East Team (the 3 Pimas, Pascua Yaqui Tribe, Tohono O'odham Nation and Santa Cruz) Regional Councils are invited as well as staff to meet with 2 State Board members.

He announced that he will be attending the National Home Visiting Conference in Washington DC from Feb 12-15<sup>th</sup>.

**#7 Regional Council and Staff Announcements**

Administrative Assistant, Susan Faubion, announced that hard copies of the forms emailed to them were available for their convenience. Dr. Lunderville, Member, advised that she will be presenting followed by screening on Child Development at the Rio Rico Family Resource Center in February.

**#8 General Discussion**

Member Vellom shared that his wife is recovering well after her November fall.

**#9 Meeting Reminder/Adjourn**

Chair Kirkpatrick thanked everyone for their time and attention. He reminded everyone that following adjournment there would be a site tour of the Nogales Family Resource Center on this same campus. He reminded that the next Regional Partnership Council would be meeting on March 04, 2013, 3:30 p.m. at the DinoBones Preschool, 353 Planta Court Rio Rico, Arizona 85648.

A motion to adjourn was made by Member Vellom and was seconded by Member Gallardo. Motion carried, meeting adjourned at 4:35 p.m.

Submitted by Susan Faubion

Approved by 

Dated this 4 day of March, 2013